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A retired United States Navy Photographer and Video Producer, author of *Simple Online Video Marketing for Business Owners, The Authority Mindset*, and *BOLD Helping You Unleash The Hero Within*, Tracy has a passion for helping entrepreneurs, business owners, authors, speakers, and coaches position themselves as the go-to person in their niche.

*Developing Your Leadership Skills featuring T. Allen Hanes:*

- 5 characteristics of a good leader
- Why leadership skills are important in life
- How leadership works in different areas of life
- 7 leader mistakes and how to avoid them

**Thursday, September 26, 2019**
**10:00 a.m. – 12:00 p.m.**
**Workforce Solutions – East End**
**4450 Harrisburg, Suite 100, Houston, TX 77011**

**In Person Registration**

**Webinar Registration**

Workforce Solutions is recognized by SHRM to offer SHRM-CP or SHRM-SCP professional development credits (PDCs). This program is valid for 1 PDCs. For more information about certification or recertification, please visit [shrmcertification.org](http://shrmcertification.org).

For more information:
**Workforce Solutions – Employer Service**
**713.590.2634**
Agenda

Thursday, September 26, 2019
10:00 am – 12:00 pm
Workforce Solutions–East End, Career Office

10:00 – 10:30 am  Registration and Sign-in
10:30 – 10:45 am  Welcome – About Us / Speaker Intro
10:45 – 11:30 am  Keynote Speaker – T. Allen Hanes
11:30 – 11:45 am  Q&A
11:45 am – noon  Networking / Wrap-up

Developing Your Leadership Skills to Boost Your Potential & Influence

• 5 characteristics of a good leader
• Why leadership skills are important in life
• How leadership works in different areas of life
• 7 leader mistakes and how to avoid them

Thank you for joining us today. We value your feedback. Please remember to submit your evaluation form.