



Financial Aid Income Guidelines

Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide financial aid for education & training scholarships, education support, work support, and job search support.

Staff must use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIOA Adult

Child Care & Development Fund

WIOA Youth

Child Care Local Match Fund

Workforce Solutions financial aid income guidelines apply the Poverty Guidelines, the Lower Living Standard Income Level Guidelines, and the State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 8 of this document. New changes are in ***bold italics***.

Following is a summary of eligibility requirements for income-tested funds:

Income Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIOA Adult	18 years or older	Authorized to work in U.S.	If male, registered as required	<p>Family income at or below 100% of poverty line or 70% lower living standard or is at or below 200% of poverty line when funds are available. Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; or 2. Is a Foster Child; or 3. Is Homeless; or 4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u> 5. Is Deficient in Basic Skills <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p>
WIOA Dislocated Worker	18 years or older	<p><i>Authorized to work in U.S., and</i></p> <ol style="list-style-type: none"> 1. <i>Terminated or laid off, eligible for or exhausted UI and unlikely to return to industry or occupation; <u>or</u></i> 2. <i>Terminated or laid off, sufficient employment to prove attachment to workforce or employer is not covered by unemployment law, and unlikely to return to industry or occupation; or</i> 3. <i>Lost job from permanent closure or substantial layoff of a plant, facility or enterprise; <u>or</u></i> 4. <i>Employer announced facility closure; <u>or</u></i> 5. <i>Was self-employed and now unemployed due to economic conditions or natural disaster; <u>or</u></i> 6. <i>Displaced Homemaker; <u>or</u></i> 7. <i>Spouse of an active-duty member of Armed Forces who lost employment due to permanent change in duty station; or</i> 8. <i>Spouse of an active-duty member of Armed Forces who is unemployed, underemployed and has difficulty finding or upgrading employment</i> 	If male, registered as required	Income test not required for eligibility

Income Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIOA In-School Youth	<p>A. 14-21 years old at eligibility determination, <u>and</u> B. Attending or enrolled in secondary or for-credit postsecondary school at eligibility determination, <u>and</u> C. Low-Income, <u>and</u> D. At least one of the following apply</p> <ol style="list-style-type: none"> 1. Deficient in Basic Literacy Skills; <u>or</u> 2. Homeless, Runaway; <u>or</u> 3. In foster care or aged out of foster care; <u>or</u> 4. Pregnant/Parenting; <u>or</u> 5. Offender; <u>or</u> 6. Has a disability; <u>or</u> 7. An English language learner who is deficient in Basic Literacy Skills. 	Authorized to work in U.S.	If male, registered as required	<p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u> 2. Is a Foster Child; <u>or</u> 3. Is Homeless; <u>or</u> 4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u> 5. Lives in a high poverty census tract. <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p>
WIOA Out-of-School Youth	<p>A. 16-24 years old at eligibility determination, <u>and</u> B. Not attending or enrolled in secondary or for-credit postsecondary school at eligibility determination <u>and</u> C. At least one of the following apply</p> <ol style="list-style-type: none"> 1. School Dropout; <u>or</u> 2. Youth who (a) received HS Diploma/equivalent and (b) is low-income and (c) is Deficient in Basic Literacy Skills or is an English language learner; <u>or</u> 3. Required to attend school but has not attended for at least the most recent complete school year's calendar quarter'; <u>or</u> 4. Homeless or Runaway; <u>or</u> 5. In foster care or aged out of foster care; <u>or</u> 6. Pregnant/Parenting; <u>or</u> 7. Subject to the juvenile or adult justice system; <u>or</u> 8. Has a disability; <u>or</u> 9. Requires additional assistance to complete an educational program, or to secure and hold employment (must also meet low-income requirements) 	Authorized to work in U.S.	If male, registered as required	<p>Note: OSY customers can attend and/or be enrolled in a non-credit postsecondary school at eligibility determination.</p> <p>OSY customers 21-24 years old are not subject to in-school educational requirements.</p> <p>Low income required only if using C. 2. or C. 9. from "Age & Other" column</p> <p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u> 2. Is a Foster Child; <u>or</u> 3. Is Homeless; <u>or</u> 4. Lives in a high poverty census tract.

Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
Child Care & Development Fund	Parents, including teenage parents; legal guardians of minor children	Working, looking for work, or attending school at least 25 hours per week for single parent households or a combined total of 50 hours per week for dual-parent households	NA	Family income is lower than 85% of state median income (SMI) at initial eligibility and does not exceed 85% SMI for sustaining eligibility.
Child Care Local Match Fund	Parents, including teenage parents; legal guardians of minor children	Working, looking for work, or attending school at least 25 hours per week for single parent households or a combined total of 50 hours per week for dual-parent households at a designated local match participating site	NA	Family income is lower than 85% of state median income (SMI) at initial eligibility and does not exceed 85% SMI for sustaining eligibility.



Financial Aid Income Guidelines

WIOA Adult

Effective: April 17, 2024

We use WorkInTexas (WIT) to record and process applications for Workforce Solutions financial aid.

Income eligibility limits are set in WIT. Customers will be determined eligible using the Self-Sufficiency income requirement. When funds are limited, Workforce Solutions staff must use the low-income limits to determine eligibility for WIOA Adult funding.

Family Size – Number of Persons in the Family	Annualized Income – Low Income	Annualized Income – Self-Sufficiency
One	\$15,060	\$30,120
Two	\$20,440	\$40,880
Three	\$25,820	\$51,640
Four	\$31,200	\$62,400
Five	\$36,580	\$73,160
Six	\$42,594	\$85,187
Seven	\$48,766	\$97,532
Eight	\$54,939	\$109,877
For each additional family member add this amount	\$6,172	\$10,760

Financial Aid Income Guidelines

WIOA Youth

Effective: April 17, 2024

Family Size – Number of Persons in the Family	Annualized Income
One	\$15,060
Two	\$20,440
Three	\$25,820
Four	\$31,200
Five	\$36,580
Six	<i>\$42,594</i>
Seven	<i>\$48,766</i>
Eight	<i>\$54,939</i>
For each additional family member add this amount	<i>\$6,172</i>

Child Care & Development Fund and Local Match

Effective from October 1, 2024 through September 30, 2025

Family Size – Number of Persons in the Family	Initial and Sustaining Eligibility Monthly Income 85% SMI
Two	<i>\$4,971</i>
Three	<i>\$6,141</i>
Four	<i>\$7,311</i>
Five	<i>\$8,481</i>
Six	<i>\$9,650</i>
Seven	<i>\$9,870</i>
Eight	<i>\$10,089</i>
Nine	<i>\$10,308</i>
Ten*	<i>\$10,528</i>
Eleven*	<i>\$10,747</i>
Twelve*	<i>\$10,966</i>
Thirteen*	<i>\$11,186</i>
Fourteen*	<i>\$11,405</i>
Fifteen*	<i>\$11,624</i>



Guidance for Applying Income Guidelines for Child Care Financial Aid

We use TWIST to record and process applications for financial aid for child care.

1. Effective February 2, 2022, Workforce Solutions will use the 85% State Median Income (SMI) for both Initial Eligibility and Sustaining Eligibility for customers applying for the general Income Eligible/At Risk and Local Match financial aid.
2. Customers initially applying must meet the 85% SMI Initial Eligibility income requirement to receive financial assistance for child care. At recertification, a customer's income cannot exceed the 85% SMI sustaining income limits to continue receiving financial assistance for child care.
3. Income eligibility limits are set in TWIST. TWIST will store the 85% SMI Initial Eligibility income requirement. Customers will be determined eligible initially with this income requirement.