

# Financial Aid

## Customer Information

### What We Do

We provide financial aid to help you get a job, keep a job or get a better job.

### How We Help

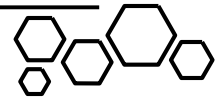
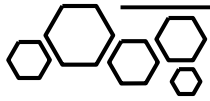
We can:

- Fund scholarships for education and training in certain high-skill, high-growth jobs\*
- Help pay for expenses you may have
  - looking for work, such as transportation
  - going to school, such as child care costs or tuition, books and fees
  - starting to work, including limited amounts for clothing, tools or licenses you need to take a job offer
  - going to work, such as child care

### How You Qualify

- Be a resident of our area: Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller or Wharton counties
- Complete our Financial Aid Application and provide proof of eligibility by the deadline we give you (usually 10 business days)
- Meet eligibility requirements including age, family income level, work status, and others by providing us certain documents
- Occasionally, Workforce Solutions has a wait list for financial aid. Sign up by asking any Workforce Solutions staff member

Ask a Workforce Solutions counselor about financial aid that totals less than \$200 to help you go to work right away!



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### Common Documents

The following are some of the documents we may ask you to provide in your application for more than \$200 of financial aid:

- Proof of U.S. citizenship or ability to work in the United States
- Proof of U.S. citizenship or legal immigrant status for each child on whose behalf you request our help with child care expenses (birth certificate, alien registration card I-551, etc.)
- Proof of income for all working household members, including name, address, and phone number of the employer, work hours/days, rate and schedule of pay
- Proof of household income received from other sources such as TANF, Child Support, SSI, etc. (For us to help with your child care expenses, we must have proof that you receive child support or have applied for child support for all your children through the Attorney General's Office if you are a single parent).
- Proof of layoff (such as a letter from your employer) and/or unemployment insurance benefit documents
- Proof of your current school hours and registration that includes documentation of your degree plan (if you're pursuing one) and your credit/clock hours if you're going to school
- Name, address, phone number, city, and zip code of the licensed or registered child care provider in our network that you would like to use if you're asking for assistance with child care expenses.

### Helpful Information

Main telephone: 1-888-469-JOBS (5627)

On the Web at: [www.wrksolutions.com](http://www.wrksolutions.com)

[\\*Careers we support with scholarships](#)

[How to apply for financial aid](#)

[Application form](#)

[Office locations with e-mail address to submit applications](#)