



## Human Resources Training & Development Seminar

### NEED PROFESSIONAL DEVELOPMENT CREDITS FOR SHRM-CP and SHRM-SCP?

A retired United States Navy Photographer and Video Producer, author of *Simple Online Video Marketing for Business Owners*, *The Authority Mindset*, and *BOLD Helping You Unleash The Hero Within*, Tracy has a passion for helping entrepreneurs, business owners, authors, speakers, and coaches position themselves as the go-to person in their niche.

#### ***Developing Your Leadership Skills* featuring [T. Allen Hanes](#):**

- 5 characteristics of a good leader
- Why leadership skills are important in life
- How leadership works in different areas of life
- 7 leader mistakes and how to avoid them

**Tuesday, December 3, 2019**

**10:00 a.m. – 12:00 p.m.**

**Workforce Solutions Employer Service Division**

**3355 West Alabama Street, Suite 720, Houston, TX 77098**

#### **[In Person Registration](#)**

#### **[Webinar Registration](#)**



Workforce Solutions is recognized by SHRM to offer SHRM-CP or SHRM-SCP professional development credits (PDCs). This program is valid for 1 PDCs. For more information about certification or recertification, please visit [shrmcertification.org](http://shrmcertification.org).

**For more information:**

**Workforce Solutions – Employer Service**  
**713.590.2634**



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# Agenda

**Tuesday, December 3, 2019**

**10:00 am – 12:00 pm**

**Workforce Solutions–Employer Service Division**

|                  |                                    |
|------------------|------------------------------------|
| 10:00 – 10:30 am | Registration and Sign-in           |
| 10:30 – 10:45 am | Welcome – About Us / Speaker Intro |
| 10:45 – 11:30 am | Keynote Speaker – T. Allen Hanes   |
| 11:30 – 11:45 am | Q&A                                |
| 11:45 am – noon  | Networking / Wrap-up               |

## ***Developing Your Leadership Skills to Boost Your Potential & Influence***

- 5 characteristics of a good leader
- Why leadership skills are important in life
- How leadership works in different areas of life
- 7 leader mistakes and how to avoid them

Thank you for joining us today. We value your feedback.  
Please remember to submit your evaluation form.