



WS 16-02 – Change 4
Released: July 8, 2021
Effective: Immediately
Financial Aid
Expires: Continuing

To: Career Office Contractors
Financial Aid Payment Office
Financial Aid Support Center

FROM: Mike Temple
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SUBJECT: Child Care Parent Agreement and Parent Handbook

Purpose

This issuance provides updates to the Parent Agreement form and updates WS 16-02 – Revised Child Care Parent Agreement and Parent Handbook Change 3.

Summary

We use the Parent Handbook and Parent Agreement to disseminate important information to customers related to their rights and responsibilities while receiving financial aid for child care. We updated the [Parent Agreement](#) to align with the Child Care Standards and Guidelines.

Action

Make sure staff remove the old Parent Agreement forms and begin using the new forms effective immediately.

Questions

Staff should ask questions of their supervisors first. Direct questions for Board staff through the [Submit a Question](#) link.