



WS 16-10
September 30, 2016
Financial Aid
Expires: Continuing

To: Career Offices
Financial Aid Payment Office

FROM: Mike Temple
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SUBJECT: Managing Financial Aid - Updated Application Form

Purpose

Update the Financial Aid Application form.

Background

Amendments in 2014 to the federal Child Care and Development Block Grant—which powers Workforce Solutions’ financial aid to families for child care—have resulted in changes to the Texas rules effecting our processes and procedures.

We updated the Financial Aid Application form to take into account the revised financial aid guidance (see Issuance 16-07) and in response to feedback from Workforce Solutions staff.

Action

Workforce Solutions contractors must make sure that all managers, supervisors, and staff are aware of and implement use of the updated [Financial Aid Application](#) form.

Questions

Staff should ask questions of their supervisors first. Direct questions for Board staff through the [Submit a Question](#) link.