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| **WS 18-04 Change 6** |
| **Issued: April 4, 2022** |
| **Effective: Immediately** |
| **Financial Aid** |
| **Expires: Continuing** |

**To:** All Contractors

**From:** Mike Temple

Brenda Williams

**Subject:** WS 18-04 Managing Financial Aid – Child Care Standards and Guidelines

##### Purpose

Update standards and guidelines for authorizing, delivering, supporting, and ending financial aid for early education/child care.

This issuance is effective the date on this letter or the date notification regarding the change was sent. This issuance updates WS 18-04 Managing Financial Aid – Child Care Standards and Guidelines Change 5 issued February 3, 2022.

##### Summary

1. We show new, updated, or revised standards and guidelines in ***bold italics.***
2. We show deleted standards or guidelines with a ~~strikethrough~~.
3. The updated standards and guidelines are effective as of the date of this issuance. Information you received regarding changes prior to this date are effective upon the date of receipt.

Key Change

* We added guidelines for maintaining our waiting list for child care.

Action

* Make sure all staff at every level understand and follow the information included in the updated [child care standards and guidelines](https://www.wrksolutions.com/Documents/Staff/childcarestand/Child-Care-Standards-and-Guidelines.docx).

Questions

Please direct questions about these changes to us through the electronic [Issuance Q&A](https://www.wrksolutions.com/staff-resources/issuances/submit-a-question-issuances-qa).