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| **WS 18-04 Change 3**  |
| **Issued: May 6, 2021** |
| **Effective: Immediately** |
| **Financial Aid** |
| **Expires: Continuing** |

**To:** All Contractors

**From:** Mike Temple

 Brenda Williams

 **Subject:** Managing Financial Aid – Child Care Standards and Guidelines

##### Purpose

Revise standards and guidelines for authorizing, delivering, supporting, and ending financial aid for early education/child care.

This issuance is effective the date on this letter or the date notification regarding the change was sent. This issuance replaces Issuance WS 18-04 Change 2 issued December 28, 2020.

##### Summary

We have updated and revised multiple standards and guidelines for Workforce Solutions financial aid for early education/child care.

1. We show new, updated, or revised standards and guidelines in ***bold italics.***
2. We show deleted standards or guidelines with a ~~strikethrough~~.
3. The revised standards and guidelines are effective as of the date of this issuance. Information you received regarding changes prior to this date are effective upon the date of receipt.

Action

1. Make sure all staff at every level understand and follow the information included in the revised child care standards and guidelines.

Questions

We have revised a number of standards and guidelines – and some of our revisions change the way Workforce Solutions authorizes, delivers, supports, or ends financial aid for early education/child care. We welcome your questions about the changes.

Please direct questions about these changes to us through the electronic [Issuance Q&A](https://www.wrksolutions.com/staff-resources/issuances/submit-a-question-issuances-qa).