

WS 20-03 Change 1
Released: March 10, 2022
Effective: Immediately
Required Posters
Expires: Continuing

To: All Contractors

From: Mike Temple

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Subject: Required Posters

Purpose

This Issuance provides guidance on posters required throughout the Workforce Solutions system and includes notices required for Texas Workforce Commission – Vocational Rehabilitation employees. This issuance replaces WS 20-03.

Background

Various agencies including but not limited to the Department of Labor, Texas Workforce Commission, and Workforce Solutions, require workplace compliance posters to be displayed. We attempt to bring all these requirements together in one easy to access location. Please note that information may change on the original source site; this compilation is not intended to supersede any other requirements.

Summary

The following required posters have been added or updated to reflect current revision dates:

- Required Posters Checklist, revised 02/22
- Job Service Complaint System
- Report Fraud, Waste or Abuse (Español)
- <u>Texas Unemployment Compensation Pay Day Law</u> Employers that DO participate in unemployment (Español), revised 04/20
- Earned Income Tax Credit (Notice 797), revised 12/21
- Pay Transparency Nondiscrimination Provision (Español)
- Open Records PIA (Español), revised 08/19

The following notices have been added as new required posters for offices collocated with Texas Workforce Solutions – Vocational Rehabilitation Services:

• IER Right To Work Poster, revised 04/19

- Worker's Compensation Notice 7- Employers that are certified as self-insured by TDI (Español), revised 01/13
- Fair Labor Standards Act (State and Government Employees), revised 07/16

Action

Review the Required Posters Checklists. Ensure the most recent version of each poster is available in the designated location(s) in available languages.

The required posters for offices collocated with Texas Workforce Solutions – Vocational Rehabilitation Services will be posted in addition to the notices already displayed and will not replace current posters.

Questions

Staff should first ask questions of their managers or supervisors. Direct questions for Board staff through the <u>Submit a Question</u> link.