



Financial Aid Income Guidelines

Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide financial aid of more than \$200 for education & training scholarships, education support, work support and job search support.

Use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIA Adult
WIA Youth
Child Care & Development Fund

WIA Dislocated Worker
Child Care Local Match Fund

WIA financial aid income guidelines apply the 2014 Poverty Guidelines, the 2014 Lower Living Standard Income Level Guidelines and the 2015 State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 9 of this document.

Following is a brief summary of eligibility requirements for income-tested funds:



| Income-Tested Fund | Age & Other | Work Status | Selective Service | Income & Other |
|-----------------------|---|---|---------------------------------|--|
| WIA Adult | 18 years or older | Authorized to work in U.S. | If male, registered as required | <p>At or below 200% of poverty line Income test not required if customer is</p> <ul style="list-style-type: none"> • TANF recipient or family member thereof • SNAP recipient or determined eligible for SNAP in 6 months prior to application • SSI recipient or family member thereof • Recipient of other public assistance • Foster Child • Homeless |
| WIA Dislocated Worker | 18 years or older | <p>Authorized to work in U.S., and</p> <ul style="list-style-type: none"> • Laid off, or • Lost job through closing, or • Long-term unemployed | If male, registered as required | <p>Income level not required for eligibility – Workforce Solutions uses family income to determine sliding scale contribution from customer toward costs.</p> <ul style="list-style-type: none"> • Family Income > 300% of poverty level: customer contributes up to 20% of cost • Family Income between 200% and 300%: customer contributes up to 10% of cost • Family Income at or below 200%: customer not required to contribute |
| WIA Youth | <p>14-21 years old <u>and</u></p> <ul style="list-style-type: none"> • Deficient in Basic Literacy Skills; or • School Dropout (youth who are homeschooled are not dropouts) ; or • Homeless, Runaway, or Foster Youth; or • Pregnant/Parenting; or • Offender; or • Require additional assistance to complete an educational program, or to secure and hold employment | Authorized to work in U.S. | If male, registered as required | <p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is</p> <ul style="list-style-type: none"> • TANF recipient or family member thereof • SNAP recipient or determined eligible for SNAP in 6 months prior to application • SSI recipient or family member thereof • Recipient of other public assistance • Foster Child • Homeless <p>Up to 5% of customers may exceed the income level if they have at least one of the following characteristics:</p> <ul style="list-style-type: none"> • School Dropout; or • Basic Skills Deficient; or • Behind Grade Level; or • Pregnant or Parenting; or • Disabled (includes learning disabilities); or • Homeless or Runaway; or • Offender; or • Dependent member of a Single Parent family. |



| Income-Tested Fund | Age & Other | Work Status | Selective Service | Income & Other |
|-------------------------------|---|---|-------------------|--|
| Child Care & Development Fund | Parents, including teenage parents; legal guardians of minor children | Working or attending school at least 25 hours per week | NA | Family income is at or below 200% of poverty line and does not exceed 85% of state median income |
| Child Care Local Match Fund | Parents, including teenage parents; legal guardians of minor children | Working or attending school at least 25 hours per week at a designated local match participating site | NA | Family income does not exceed 85% of the State Median Income |

Financial Aid Income Guidelines

WIA Adults

Effective 1/22/2014

| Family Size – Number of Persons in the Family | Income |
|--|-----------------------|
| One | \$23,340 |
| Two | \$31,460 |
| Three | \$39,580 |
| Four | \$47,700 |
| Five | \$55,820 |
| Six | \$63,940 |
| Seven | \$72,060 |
| Eight | \$80,180 |
| For each additional family member add this amount | <u>\$8,120</u> |

Financial Aid Income Guidelines

WIA Dislocated Workers

Effective 1/22/2014

| Family Size – Number of Persons in the Family | 200% Poverty | 300% Poverty |
|--|-------------------------|-------------------------|
| One | \$23,340 | \$35,010 |
| Two | \$31,460 | \$47,190 |
| Three | \$39,580 | \$59,370 |
| Four | \$47,700 | \$71,650 |
| Five | \$55,820 | \$83,730 |
| Six | \$63,940 | \$95,910 |
| Seven | \$72,060 | \$108,090 |
| Eight | \$80,180 | \$120,270 |
| For each additional family member add this amount | <u>\$8,120</u> | <u>\$12,180</u> |

Financial Aid Income Guidelines

WIA Youth

Effective 3/27/2014

| Family Size – Number of Persons in the Family | Income |
|--|-----------------------|
| One | \$11,670 |
| Two | \$15,819 |
| Three | \$21,712 |
| Four | \$26,805 |
| Five | \$31,637 |
| Six | \$37,001 |
| Seven | \$42,365 |
| Eight | \$47,729 |
| For each additional family member add this amount | <u>\$5,364</u> |

Financial Aid Income Guidelines

Child Care & Development Fund

Effective from October 1, 2014 through September 30, 2015

| Family Size – Number of Persons in the Family | Gross Monthly Income | |
|---|---------------------------------|-----------------------------------|
| | Initial Eligibility 200% FPG | Sustaining Eligibility 85% SMI |
| Two | \$2,622 | \$3,264 |
| Three | \$3,298 | \$4,032 |
| Four | \$3,975 | \$4,799 |
| Five | \$4,652 | \$5,567 |
| Six | \$5,328 | \$6,335 |
| Seven | \$6,005 | \$6,479 |
| Eight * | \$6,623 | \$6,623 |
| Nine * | \$6,767 | \$6,767 |
| Ten * | \$6,911 | \$6,911 |
| Eleven * | \$7,055 | \$7,055 |
| Twelve * | \$7,199 | \$7,199 |
| Thirteen * | \$7,343 | \$7,343 |
| Fourteen * | \$7,487 | \$7,487 |
| Fifteen * | \$7,631 | \$7,631 |

* Initial Eligibility amounts adjusted to prevent exceeding Sustaining Eligibility amounts.

Financial Aid Income Guidelines

Child Care Local Match Fund

Effective from October 1, 2014 through September 30, 2015

| Family Size – Number of Persons in the Family | Gross Monthly Income |
|---|------------------------------------|
| | Initial and Sustaining Eligibility |
| Two | \$3,264 |
| Three | \$4,032 |
| Four | \$4,799 |
| Five | \$5,567 |
| Six | \$6,335 |
| Seven | \$6,479 |
| Eight | \$6,623 |
| Nine | \$6,767 |
| Ten | \$6,911 |
| Eleven | \$7,055 |
| Twelve | \$7,199 |
| Thirteen | \$7,343 |
| Fourteen | \$7,487 |
| Fifteen | \$7,631 |



Guidance for Applying Income Guidelines for Child Care Financial Aid

We use TWIST to record and process applications for financial aid for child care.

1. There are separate Initial Eligibility and Sustaining Eligibility income levels for customers applying for the general Low Income financial aid for child care.
2. There is only one eligibility income level for customers applying to use Local Match funds for financial aid for child care.
3. Income eligibility limits are set in TWIST. Because TWIST can only store one eligibility rule, we use the following process for determining customers eligible for both Low Income and Local Match financial aid for child care:
 - a. TWIST will store the Local Match eligibility rule – that is the Sustaining Eligibility level or 85% State Median Income. TWIST will mark applicants with incomes below 85% of the State Median Income as eligible.
 - b. Staff must take the additional step of manually testing a customer's monthly gross income against our Initial Eligibility guideline for customers applying for Low Income financial aid for child care.
 - c. If a customer applying for Low Income financial aid for child care is above the Initial Eligibility level but below the Sustaining Level, the individual is not eligible for Workforce Solutions assistance, even though TWIST may show him or her as eligible.
 - d. Process applications for Low Income financial aid for child care only for those individuals whose income staff have manually determined falls at or below the Initial Eligibility level.