



## Financial Aid Income Guidelines

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Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide financial aid of more than \$200 for education & training scholarships, education support, work support and job search support.

Use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIA Adult  
WIA Youth  
Child Care & Development Fund

WIA Dislocated Worker  
Child Care Local Match Fund

WIA financial aid income guidelines apply the 2014 Poverty Guidelines, the 2014 Lower Living Standard Income Level Guidelines and the 2014 State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 9 of this document.

Following is a brief summary of eligibility requirements for income-tested funds:



Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIA Adult	18 years or older	Authorized to work in U.S.	If male, registered as required	<p>At or below 200% of poverty line Income test not required if customer is</p> <ul style="list-style-type: none"> <li>• TANF recipient or family member thereof</li> <li>• SNAP recipient or determined eligible for SNAP in 6 months prior to application</li> <li>• SSI recipient or family member thereof</li> <li>• Recipient of other public assistance</li> <li>• Foster Child</li> <li>• Homeless</li> </ul>
WIA Dislocated Worker	18 years or older	<p>Authorized to work in U.S., and</p> <ul style="list-style-type: none"> <li>• Laid off, or</li> <li>• Lost job through closing, or</li> <li>• Long-term unemployed</li> </ul>	If male, registered as required	<p>Income level not required for eligibility – Workforce Solutions uses family income to determine sliding scale contribution from customer toward costs.</p> <ul style="list-style-type: none"> <li>• Family Income &gt; 300% of poverty level: customer contributes up to 20% of cost</li> <li>• Family Income between 200% and 300%: customer contributes up to 10% of cost</li> <li>• Family Income at or below 200%: customer not required to contribute</li> </ul>
WIA Youth	<p>14-21 years old <u>and</u></p> <ul style="list-style-type: none"> <li>• Deficient in Basic Literacy Skills; or</li> <li>• School Dropout (youth who are homeschooled are not dropouts) ; or</li> <li>• Homeless, Runaway, or Foster Youth; or</li> <li>• Pregnant/Parenting; or</li> <li>• Offender; or</li> <li>• Require additional assistance to complete an educational program, or to secure and hold employment</li> </ul>	Authorized to work in U.S.	If male, registered as required	<p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is</p> <ul style="list-style-type: none"> <li>• TANF recipient or family member thereof</li> <li>• SNAP recipient or determined eligible for SNAP in 6 months prior to application</li> <li>• SSI recipient or family member thereof</li> <li>• Recipient of other public assistance</li> <li>• Foster Child</li> <li>• Homeless</li> </ul> <p>Up to 5% of customers may exceed the income level if they have at least one of the following characteristics:</p> <ul style="list-style-type: none"> <li>• School Dropout; or</li> <li>• Basic Skills Deficient; or</li> <li>• Behind Grade Level; or</li> <li>• Pregnant or Parenting; or</li> <li>• Disabled (includes learning disabilities); or</li> <li>• Homeless or Runaway; or</li> <li>• Offender; or</li> <li>• Dependent member of a Single Parent family.</li> </ul>



Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
Child Care & Development Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school at least 25 hours per week	NA	Family income is at or below 200% of poverty line and does not exceed 85% of state median income
Child Care Local Match Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school at least 25 hours per week at a designated local match participating site	NA	Family income does not exceed 85% of the State Median Income

## Financial Aid Income Guidelines

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### WIA Adults

Effective 01/22/2014

<b>Family Size – Number of Persons in the Family</b>	<b>Income</b>
One	\$23,340
Two	\$31,460
Three	\$39,580
Four	\$47,700
Five	\$55,820
Six	\$63,940
Seven	\$72,060
Eight	\$80,180
For each additional family member add this amount	<b><u>\$8,120</u></b>

## Financial Aid Income Guidelines

### WIA Dislocated Workers

Effective 01/22/2014

<b>Family Size – Number of Persons in the Family</b>	<b>200% Poverty</b>	<b>300% Poverty</b>
One	\$23,340	\$35,010
Two	\$31,460	\$47,190
Three	\$39,580	\$59,370
Four	\$47,700	\$71,650
Five	\$55,820	\$83,730
Six	\$63,940	\$95,910
Seven	\$72,060	\$108,090
Eight	\$80,180	\$120,270
For each additional family member add this amount	<b><u>\$8,120</u></b>	<b><u>\$12,180</u></b>

## Financial Aid Income Guidelines

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### WIA Youth

Effective 03/27/2014

Family Size – Number of Persons in the Family	Income
One	\$11,670
Two	\$15,819
Three	\$21,712
Four	\$26,805
Five	\$31,637
Six	\$37,001
Seven	\$42,365
Eight	\$47,729
For each additional family member add this amount	<b><u>\$5,364</u></b>

## Financial Aid Income Guidelines

### Child Care & Development Fund

Effective from October 1, 2013 through September 30, 2014

Family Size – Number of Persons in the Family	Gross Monthly Income	
	Initial Eligibility 200% FPG	Sustaining Eligibility 85% SMI
Two	\$2,585	\$3,221
Three	\$3,255	\$3,979
Four	\$3,925	\$4,737
Five	\$4,595	\$5,495
Six	\$5,265	\$6,253
Seven	\$5,935	\$6,395
Eight *	\$6,537	\$6,537
Nine *	\$6,680	\$6,680
Ten *	\$6,822	\$6,822
Eleven *	\$6,964	\$6,964
Twelve *	\$7,106	\$7,106
Thirteen *	\$7,248	\$7,248
Fourteen *	\$7,390	\$7,390
Fifteen *	\$7,532	\$7,532

\* Initial Eligibility amounts adjusted to prevent exceeding Sustaining Eligibility amounts.

## Financial Aid Income Guidelines

### Child Care Local Match Fund

Effective from October 1, 2013 through September 30, 2014

Family Size – Number of Persons in the Family	Gross Monthly Income
	Initial and Sustaining Eligibility
Two	\$3,221
Three	\$3,979
Four	\$4,737
Five	\$5,495
Six	\$6,253
Seven	\$6,395
Eight	\$6,537
Nine	\$6,680
Ten	\$6,822
Eleven	\$6,964
Twelve	\$7,106
Thirteen	\$7,248
Fourteen	\$7,390
Fifteen	\$7,532





## Guidance for Applying Income Guidelines for Child Care Financial Aid

We use TWIST to record and process applications for child care financial aid.

1. There are separate Initial Eligibility and Sustaining Eligibility income levels for customers applying for the general Low Income child care financial aid.
2. There is only one eligibility income level for customers applying for Local Match child care financial aid.
3. Income eligibility limits are set in TWIST. Because TWIST can only store one eligibility rule, we use the following process for determining customers eligible for both Low Income and Local Match child care financial aid:
  - a. TWIST will store the Local Match eligibility rule – that is the Sustaining Eligibility level or 85% State Median Income. TWIST will mark applicants with incomes below 85% of the State Median Income as eligible.
  - b. Staff must take the additional step of manually testing a customer's monthly gross income against our Initial Eligibility guideline for customers applying for Low Income child care financial aid.
  - c. If a customer applying for Low Income child care financial aid is above the Initial Eligibility level but below the Sustaining Level, the individual is not eligible for Workforce Solutions assistance, even though TWIST may show him or her as eligible.
  - d. Process applications for Low Income child care financial aid only for those individuals whose income staff have manually determined falls at or below the Initial Eligibility level.