



# Financial Aid Income Guidelines

September 2011 Update

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Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide financial aid of more than \$200 for education & training scholarships, education support, work support and job search support.

Use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIA Adult

WIA Youth

Child Care & Development Fund

Child Care Local Match Fund

WIA Dislocated Worker

Recovery Act Child Care & Development Fund

Effective October 1, 2011, WIA financial aid income guidelines for child care were updated to reflect the 2011 Poverty Guidelines and the 2011 State Median Income guidelines. **Please note special guidance for applying Income Guidelines for child care financial aid.**

Following is a brief summary of eligibility requirements for income-tested funds:



Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIA Adult	18 years or older	Authorized to work in U.S.	If male, registered as required	At or below 200% of poverty line Income test not required if customer is <ul style="list-style-type: none"> <li>• TANF recipient or family member thereof</li> <li>• SNAP recipient or determined eligible for SNAP in 6 months prior to application</li> <li>• SSI recipient or family member thereof</li> <li>• Recipient of other public assistance</li> <li>• Foster Child</li> <li>• Homeless</li> </ul>
WIA Dislocated Worker	18 years or older	Authorized to work in U.S., and <ul style="list-style-type: none"> <li>• Laid off, or</li> <li>• Lost job through closing, or</li> <li>• Long-term unemployed</li> </ul>	If male, registered as required	Income level not required for eligibility – Workforce Solutions uses family income to determine sliding scale contribution from customer toward costs. <ul style="list-style-type: none"> <li>• Family Income &gt; 300% of poverty level: customer contributes up to 20% of cost</li> <li>• Family Income between 200% and 300%: customer contributes up to 10% of cost</li> <li>• Family Income at or below 200%: customer not required to contribute</li> </ul>
WIA Youth	14-21 years old <u>and</u> <ul style="list-style-type: none"> <li>• Deficient in Basic Literacy Skills; or</li> <li>• School Dropout (youth who are homeschooled are not dropouts) ; or</li> <li>• Homeless, Runaway, or Foster Youth; or</li> <li>• Pregnant/Parenting; or</li> <li>• Offender; or</li> <li>• Require additional assistance to complete an educational program, or to secure and hold employment</li> </ul>	Authorized to work in U.S.	If male, registered as required	Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is <ul style="list-style-type: none"> <li>• TANF recipient or family member thereof</li> <li>• SNAP recipient or determined eligible for SNAP in 6 months prior to application</li> <li>• SSI recipient or family member thereof</li> <li>• Recipient of other public assistance</li> <li>• Foster Child</li> <li>• Homeless</li> </ul> Up to 5% of customers may exceed the income level if they have at least one of the following characteristics: <ul style="list-style-type: none"> <li>• School Dropout; or</li> <li>• Basic Skills Deficient; or</li> <li>• Behind Grade Level; or</li> <li>• Pregnant or Parenting; or</li> <li>• Disabled (includes learning disabilities); or</li> <li>• Homeless or Runaway; or</li> <li>• Offender; or</li> <li>• Dependent member of a Single Parent family.</li> </ul>



Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
Child Care & Development Fund Recovery Act Child Care & Development Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school full-time	NA	Family income is at or below 200% of poverty line and does not exceed 85% of state median income
Child Care Local Match Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school full-time at a designated local match participating site	NA	Family income does not exceed 85% of the State Median Income



## Financial Aid Income Guidelines

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### WIA Adults

Effective 01/20/11

<b>Family Size – Number of Persons in the Family</b>	<b>Income</b>
One	\$21,780
Two	\$29,420
Three	\$37,060
Four	\$44,700
Five	\$52,340
Six	\$59,980
Seven	\$67,620
Eight	\$75,260
For each additional family member add this amount	<b><u>\$7,640</u></b>



# Financial Aid Income Guidelines

## WIA Dislocated Workers

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Effective 01/20/11

<b>Family Size – Number of Persons in the Family</b>	<b>200% Poverty</b>	<b>300% Poverty</b>
One	\$21,780	\$32,670
Two	\$29,420	\$44,130
Three	\$37,060	\$55,590
Four	\$44,700	\$67,050
Five	\$52,340	\$78,510
Six	\$59,980	\$89,970
Seven	\$67,620	\$101,430
Eight	\$75,260	\$112,890
For each additional family member add this amount	<b><u>\$7,640</u></b>	<b><u>\$11,460</u></b>

## Financial Aid Income Guidelines

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### WIA Youth

Effective 3/21/2011

<b>Family Size – Number of Persons in the Family</b>	<b>Income</b>
One	\$10,890
Two	\$14,710
Three	\$18,998
Four	\$23,454
Five	\$27,682
Six	\$32,375
Seven	\$37,068
Eight	\$41,761
For each additional family member add this amount	<b><u>\$4,693</u></b>



## Financial Aid Income Guidelines

### Child Care & Development Fund

Effective from October 1, 2011 through September 30, 2012

Family Size – Number of Persons in the Family	Gross Monthly Income	
	Initial Eligibility 200% FPG	Sustaining Eligibility 85% SMI
Two	\$2,452	\$3,155
Three	\$3,088	\$3,898
Four	\$3,725	\$4,640
Five	\$4,362	\$5,383
Six	\$4,998	\$6,125
Seven	\$5,635	\$6,264
Eight	\$6,272	\$6,403
Nine *	\$6,543	\$6,543
Ten *	\$6,682	\$6,682
Eleven *	\$6,821	\$6,821
Twelve *	\$6,960	\$6,960
Thirteen *	\$7,099	\$7,099
Fourteen *	\$7,239	\$7,239
Fifteen *	\$7,378	\$7,378

\* Initial Eligibility amounts adjusted to prevent exceeding Sustaining Eligibility amounts.



## Financial Aid Income Guidelines

### Child Care Local Match Fund

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Effective from October 1, 2011 through September 30, 2012

Family Size – Number of Persons in the Family	Gross Monthly Income
	Initial and Sustaining Eligibility
Two	\$3,148
Three	\$3,888
Four	\$4,629
Five	\$5,369
Six	\$6,110
Seven	\$6,249
Eight	\$6,388
Nine	\$6,527
Ten	\$6,665
Eleven	\$6,804
Twelve	\$6,943
Thirteen	\$7,082
Fourteen	\$7,221
Fifteen	\$7,360



## Guidance for Applying Income Guidelines for Child Care Financial Aid

Beginning in October 2011, we will use TWIST to record and process applications for child care financial aid. This process will be different from the process we used previously.

1. There are separate Initial Eligibility and Sustaining Eligibility income levels for customers applying for the general Low Income child care financial aid.
2. There is only one eligibility income level for customers applying for Local Match child care financial aid.
3. Beginning in October 2011, income eligibility limits will be set in TWIST. Because TWIST can only store one eligibility rule, we will use the following process for determining customers eligible for both Low Income and Local Match child care financial aid:
  - a. TWIST will store the Local Match eligibility rule – that is the Sustaining Eligibility level or 85% State Median Income. TWIST will mark applicants with incomes below 85% of the State Median Income as eligible.
  - b. Staff must take the additional step of manually testing a customer's monthly gross income against our Initial Eligibility guideline for customers applying for Low Income child care financial aid.
  - c. If a customer applying for Low Income child care financial aid is above the Initial Eligibility level but below the Sustaining Level, the individual is not eligible for Workforce Solutions assistance, even though TWIST may show him or her as eligible.
  - d. Process applications for Low Income child care financial aid only for those individuals whose income staff have manually determined falls at or below the Initial Eligibility level.