

Trade Adjustment Assistance Reemployment and Training Plan

Applicant's Name:		TWIST ID #:
Petition #:	Trade Act of 2002 <input type="checkbox"/> Trade Act of 2009 <input type="checkbox"/>	State:

Reemployment Information

The applicant's Average Weekly Wage (AWW):
Are there jobs available in applicant's normal commuting area, utilizing this applicant's existing job skills, and paying at least \$ (80% of AWW)? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the applicant willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, where?
Provided Labor Market Information (LMI) Data: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> www.tracer2.com <input type="checkbox"/> socrates.cdr.state.tx.us <input type="checkbox"/> www.careeronestop.org
Occupational interest:

Goals (based on complete assessment)

Current occupational skills:
Specific occupational goal:
Minimum education level generally required for this occupation: Degree, license, or certification required for this position:
Expected occupational wage:
Assessment type and scores:

Training Program

Occupation:	Date of Training Request: / /
Training program requires: <input type="checkbox"/> ESL <input type="checkbox"/> GED <input type="checkbox"/> Prerequisites	
Is the length of training within the allowable TAA regulations? <input type="checkbox"/> Yes <input type="checkbox"/> No	Remedial weeks in training: Total weeks of training:
Is the training program full time? <input type="checkbox"/> Yes <input type="checkbox"/> No	Training includes self-financing. <input type="checkbox"/> Yes <input type="checkbox"/> No

Training Institution Information

Name of Training Institution 1:		
Street Address:		
City:	State:	Zip:
Training Period: / / -- / /	Number of training days per week:	
Course/Program Name:	Is the training full time? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Approved by TEA, Texas Higher Education Coordinating Board, TWC or regulated by a accredited board? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the training provider accepted the affected worker into the proposed training program? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the training facility more than 50 miles from residence? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, are there training providers within 50 miles? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Training Institution 2:		
Street Address:		
City:	State:	Zip:
Training Period: / / -- / /	Number of training days per week:	
Course/Program Name:	Is the training full time? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Approved by TEA, Texas Higher Education Coordinating Board, TWC or regulated by a accredited board? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the training provider accepted the affected worker into the proposed training program? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the training facility more than 50 miles from residence? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, are there training providers within 50 miles? <input type="checkbox"/> Yes <input type="checkbox"/> No		

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Name of Training Institution 3:		
Street Address:		
City:	State:	Zip:
Training Period: / / -- / /	Number of training days per week:	
Course/Program Name:	Is the training full time? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Approved by TEA, Texas Higher Education Coordinating Board, TWC or regulated by a accredited board? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the training provider accepted the affected worker into the proposed training program? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the training facility more than 50 miles from residence? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, are there training providers within 50 miles? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Transportation and Subsistence Payment Calculation

Is the distance from the applicant's home to training facility greater than 50 miles? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Commuting Distance (round-trip):	miles	Daily Lodging Expense (excluding taxes):	\$
Federal mileage rate from www.gsa.gov :	\$ / mile	Estimated Daily Meals:	\$
Total Commute Mileage Rate (distance X mileage rate) :	\$ / mile	Estimated Daily Subsistence Expense (lodging + meals):	\$
		OR	
		50% of per diem rate www.gsa.gov :	\$
Daily Mileage Cost: \$		Daily Subsistence Rate (most cost-effective method):	\$
Total Transportation/Subsistence Cost (Weekly Transportation/Subsistence X # of weeks): \$			
Is the customer staying at the training facility? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, single round-trip transportation expense applies.			
Note: Only <u>one</u> round-trip payment is allowable under the TAA program, if the customer is staying at the training site.			
Privately Owned Vehicle:	\$	Payment for trip to training institution: \$	Training Start Date: / /
Public/Mass Transit:	\$	Payment for trip from training institution:\$	Training End Date: / /
Other:	\$	Total round-trip: \$	
Total Cost of Transportation/Subsistence Payment \$			

Cost of Training

Category	Amount	Funding Sources	Amount	Other Funding Sources
Tuition	\$		\$	
Fees	\$		\$	
Training-Required Supplies	\$		\$	
Books	\$		\$	
Uniforms	\$		\$	
Transportation/Subsistence Cost	\$		\$	
License Fee	\$		\$	
Test Fee	\$		\$	
Other (identify):	\$		\$	
TAA Cost of Training: \$			Other Funding Cost of Training: \$	

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Training Justification

1. There is no suitable employment available.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. The worker would benefit from appropriate training.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. There is a reasonable expectation of employment following completion of training.	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. The training is reasonably available from a private or public school regulated by a state agency.	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. The worker is qualified to undertake and complete the training.	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. The training is available at both a reasonable cost and the lowest cost available for the occupation. If no, justification approved by TWC Trade Services.	<input type="checkbox"/> Yes <input type="checkbox"/> No

The worker has been informed of the following:

- The training program must be amended and approved prior to any changes in the curriculum.
- The worker must inform his or her case manager immediately if he or she withdraws from training.
- Trade Readjustment Assistance (TRA) cannot be paid for periods of part-time training.
- TRA cannot be paid for breaks in training of more than 30 days.
- The worker must have sufficient financial resources to continue training for periods when TRA is not paid.
- The potential wage or salary of the selected occupation.

Signature (Worker):	Date: / /
Signature (Texas Workforce Center Representative):	Date: / /

Under TAA regulations training is **approved** or **recommended for denial**.

