



Financial Aid Income Guidelines

Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide substantial financial aid for education & training scholarships, education support, work support and job search support.

Staff must use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIOA Adult

Child Care & Development Fund

WIOA Youth

Child Care Local Match Fund

Workforce Solutions financial aid income guidelines apply the 2021 Poverty Guidelines, the 2020 Lower Living Standard Income Level Guidelines and the State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 8 of this document. New changes are in

Following is a summary of eligibility requirements for income-tested funds:



Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIOA Adult	18 years or older	Authorized to work in U.S.	If male, registered as required	<p>Family income at or below 100% of poverty line or 70% lower living standard or is at or below 200% of poverty line when funds are available. Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; or 2. Is a Foster Child; or 3. Is Homeless; or 4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u> 5. Is Deficient in Basic Skills <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p>
WIOA Dislocated Worker	There is no age limit.	Authorized to work in U.S., and <ol style="list-style-type: none"> 1. Terminated or laid off, eligible for or exhausted UI and unlikely to return to industry or occupation; <u>or</u> 2. Lost job from permanent closure or substantial layoff of a plant, facility or enterprise; <u>or</u> 3. Was self-employed and now unemployed because of economic conditions or natural disaster; <u>or</u> 4. Displaced Homemaker; <u>or</u> 5. Spouse of a member of Armed Forces who lost employment due to permanent change in duty station or is unemployed, underemployed and has difficulty finding or upgrading employment 	If male, registered as required	Income test not required for eligibility

Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
WIOA In-School Youth	<p>A. 14-21 years old at eligibility determination, <u>and</u> B. Attending or enrolled in secondary or for-credit postsecondary school at eligibility determination, <u>and</u> C. Low-Income, <u>and</u> D. At least one of the following apply</p> <ol style="list-style-type: none"> 1. Deficient in Basic Literacy Skills; <u>or</u> 2. Homeless, Runaway; <u>or</u> 3. In foster care or aged out of foster care; <u>or</u> 4. Pregnant/Parenting; <u>or</u> 5. Offender; <u>or</u> 6. Has a disability; <u>or</u> 7. An English language learner who is deficient in Basic Literacy Skills. 	Authorized to work in U.S.	If male, registered as required	<p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u> 2. Is a Foster Child; <u>or</u> 3. Is Homeless; <u>or</u> 4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u> 5. Lives in a high poverty census tract. <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p>
WIOA Out-of-School Youth	<p>A. 16-24 years old at eligibility determination, <u>and</u> B. Not attending or enrolled in secondary or for-credit postsecondary school at eligibility determination <u>and</u> C. At least one of the following apply</p> <ol style="list-style-type: none"> 1. School Dropout; <u>or</u> 2. Youth who (a) received HS Diploma/equivalent and (b) is low-income and (c) is Deficient in Basic Literacy Skills or is an English language learner; <u>or</u> 3. Required to attend school but has not attended for at least the most recent complete school year's calendar quarter'; <u>or</u> 4. Homeless or Runaway; <u>or</u> 5. In foster care or aged out of foster care; <u>or</u> 6. Pregnant/Parenting; <u>or</u> 7. Subject to the juvenile or adult justice system; <u>or</u> 8. Has a disability; <u>or</u> 9. Requires additional assistance to complete an educational program, or to secure and hold employment (must also meet low income requirements) 	Authorized to work in U.S.	If male, registered as required	<p>Note: OSY customers can attend and/or be enrolled in a non-credit postsecondary school at eligibility determination.</p> <p>OSY customers 21-24 years old are not subject to in-school educational requirements.</p> <p>Low income required only if using C. 2. or C. 9. from "Age & Other" column</p> <p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is</p> <ol style="list-style-type: none"> 1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u> 2. Is a Foster Child; <u>or</u> 3. Is Homeless; <u>or</u> 4. Lives in a high poverty census tract.

Income-Tested Fund	Age & Other	Work Status	Selective Service	Income & Other
Child Care & Development Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school at least 25 hours per week	NA	Family income is at or below 200% of poverty line at initial eligibility and does not exceed 85% of state median income for sustaining eligibility.
Child Care Local Match Fund	Parents, including teenage parents; legal guardians of minor children	Working or attending school at least 25 hours per week at a designated local match participating site	NA	Family income is at or below 200% of poverty line at initial eligibility and does not exceed 85% of state median income for sustaining eligibility.



Financial Aid Income Guidelines

WIOA Adult

Effective: **February 8, 2021**

Family Size – Number of Persons in the Family	Annualized Income – Low Income	Annualized Income – Self-Sufficiency
One	\$12,880	\$25,760
Two	\$17,420	\$34,840
Three	\$22,060	\$43,920
Four	\$27,234	\$53,000
Five	\$32,143	\$62,080
Six	\$37,593	\$71,160
Seven	\$43,043	\$80,240
Eight	\$48,493	\$89,320
For each additional family member add this amount	<u>\$5,450</u>	<u>\$9,080</u>

Financial Aid Income Guidelines

WIOA Youth

Effective: **February 8, 2021**

Family Size – Number of Persons in the Family	Annualized Income
One	\$12,880
Two	\$17,420
Three	\$22,060
Four	\$27,234
Five	\$32,143
Six	\$37,593
Seven	\$43,043
Eight	\$48,493
For each additional family member add this amount	<u>\$5,450</u>



Financial Aid Income Guidelines

Child Care & Development Fund and Local Match

Effective from October 1, 2020 through September 30, 2021

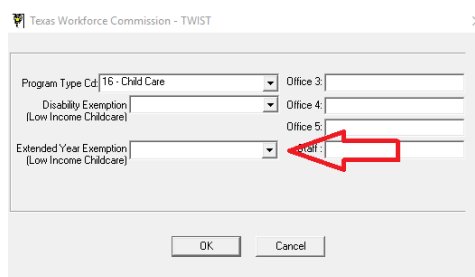
Family Size – Number of Persons in the Family	Gross Monthly Income	
	Initial Eligibility 200% FPG	Sustaining Eligibility 85% SMI
Two	\$2,873	\$3,954
Three	\$3,620	\$4,884
Four	\$4,367	\$5,814
Five	\$5,113	\$6,744
Six	\$5,860	\$7,675
Seven	\$6,607	\$7,849
Eight	\$7,353	\$8,024
Nine*	\$8,100*	\$8,198
Ten*	\$8,372*	\$8,372
Eleven*	\$8,547*	\$8,547
Twelve*	\$8,721*	\$8,721
Thirteen*	\$8,896*	\$8,896
Fourteen*	\$9,070*	\$9,070
Fifteen*	\$9,244*	\$9,244

* Initial Eligibility amounts adjusted to prevent exceeding Sustaining Eligibility amounts.

Guidance for Applying Income Guidelines for Child Care Financial Aid

We use TWIST to record and process applications for financial aid for child care.

1. There are separate Initial Eligibility and Sustaining Eligibility income levels for customers applying for the general Income Eligible/At Risk and Local Match financial aid.
2. Customers initially applying must meet the **200% FPG** Initial Eligibility income requirement to receive financial assistance for child care. At recertification, a customer's income cannot exceed the **85% SMI** sustaining income limits to continue receiving financial assistance for child care.
3. Income eligibility limits are set in TWIST.
 - a. TWIST will store the **200% FPG Initial Eligibility income requirement**. Customers will be determined eligible initially with this income requirement.
 - b. **Customers who are applying at recertification will be determined eligible using the Sustaining Eligibility level of 85% State Median Income. Staff must check the extended year exemption on the program detail.**



The screenshot shows a window titled "Texas Workforce Commission - TWIST". It contains a form with several dropdown menus and text boxes. The first dropdown is "Program Type Ctl" with "T6 - Child Care" selected. To its right is a text box labeled "Office 3:". Below this is another dropdown labeled "Disability Exemption (Low Income Childcare)" with a text box labeled "Office 4:". Below that is a third dropdown labeled "Extended Year Exemption (Low Income Childcare)" with a text box labeled "Office 5:". A red arrow points to the "Extended Year Exemption" dropdown. At the bottom of the window are "OK" and "Cancel" buttons.