



WS 20-03, Change 2
Release Date: November 21, 2022
Effective Date: Immediately
Required Posters
Expires: Continuing

To: All Contractors

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Subject: Required Posters

Purpose

This Issuance provides guidance on posters required throughout the Workforce Solutions system to include the newly released the Equal Employment Opportunity Commission ‘Know Your Rights’ poster, which updates and replaces the previous “EEO is the Law” poster and Supplement. This issuance replaces WS 20-03, Change 1.

Background

Various agencies including but not limited to the Department of Labor, Texas Workforce Commission, and Workforce Solutions, require workplace compliance posters to be displayed. We attempt to bring all these requirements together in one easy to access location. Please note that information may change on the original source site; this compilation is not intended to supersede any other requirements.

Summary

The following required posters have been added or updated to reflect current revision dates:

- [Required Posters Checklist](#), revised 11/22
- [Required Posters PowerPoint](#), revised 11/2022
- [EEOC Know Your Rights Poster \(Español\)](#), ([Screen Reader](#)) revised 10/22
- Removal of Trade Adjustment Assistance Stand-Up Poster

Action

1. Review the Required Posters Checklists. Ensure the most recent version of each poster is available in the designated location(s) in available languages.

2. Ensure staff uses the EEOC Know Your Rights poster replaces the EEO is the Law poster and Supplement. The poster is available in English and Spanish and will be available in additional languages at a later date. The posters should be placed in a conspicuous location in the workplace where notices to applicants and employees are customarily posted, including the **Equal Opportunity Board**. In addition to physically posting, covered employers are encouraged to post a notice digitally on their websites in a conspicuous location.
3. Remove the Trade Adjustment Assistance Stand-Up poster from public area.

Questions

Staff should first ask questions of their managers or supervisors. Direct questions to the Board staff through the electronic [Issuance Q&A](#).