

Financial Aid Income Guidelines

Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide substantial financial aid for education &

training scholarships, education support, work support, and job search support. Staff must use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIOA Adult Child Care & Development Fund

WIOA Youth Child Care Local Match Fund

Workforce Solutions financial aid income guidelines apply the Poverty Guidelines, the Lower Living Standard Income Level Guidelines, and the State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 8 of this document. New changes are in ***bold italics***.

Following is a summary of eligibility requirements for income-tested funds:



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| --- | --- | --- | --- | --- |
| **Income Tested Fund** | **Age & Other** | **Work Status** | **Selective Service** | **Income & Other** |
| WIOA Adult | 18 years or older | Authorized to work in U.S. | If male, registered as required | Family income at or below 100% of poverty line or 70% lower living standard or is at or below 200% of poverty line when funds are available.  Income test not required if customer meets one of the following criteria  1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; or  2. Is a Foster Child; or  3. Is Homeless; or  4. Receives or is eligible to receive free or reduced-price lunch; or  5. Is Deficient in Basic Skills  Note: customer with a disability must be determined a family of one for income determination purpose if the customer’s family does not meet the income test and 1 through 5 above do not apply. |
| WIOA Dislocated Worker | ***18 years or older*** | Authorized to work in U.S., and  1. Terminated or laid off, eligible for or  exhausted UI and unlikely to return to industry  or occupation; or  2. Lost job from permanent closure or substantial layoff of a plant, facility or  enterprise; or  3. Was self-employed and now unemployed because of economic conditions or natural disaster; or  4. Displaced Homemaker; or  5. Spouse of a member of Armed Forces who lost  employment due to permanent change in duty station or is unemployed, underemployed and has difficulty finding or upgrading employment | If male, registered as required | **Income test not required for eligibility** |



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| **Income Tested Fund** | **Age & Other** | **Work Status** | **Selective Service** | **Income & Other** |
| WIOA  In-School Youth | A. 14-21 years old at eligibility determination, and  B. Attending or enrolled in secondary or for-credit postsecondary school at eligibility determination, and  C. **Low-Income,** and  D. At least one of the following apply  1. Deficient in Basic Literacy Skills; or  2. Homeless, Runaway; or  3. In foster care or aged out of foster care; or  4. Pregnant/Parenting; or  5. Offender; or  6. Has a disability; or  7. An English language learner who is deficient in  Basic Literacy Skills. | Authorized to work in U.S. | If male, registered as required | Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer meets one of the following criteria  1. Customer receives or is a member of a family that receives (currently or in  the past six months) one of the following:  TANF, SNAP, SSI, or other public assistance; or  2. Is a Foster Child; or  3. Is Homeless; or  4. Receives or is eligible to receive free or reduced-price lunch; or  5. Lives in a high poverty census tract.  Note: customer with a disability must be determined a family of one for income  determination purpose if the customer’s family does not meet the income test and 1 through 5 above do not apply. |
| WIOA  Out-of- School Youth | A. 16-24 years old at eligibility determination, and  B. Not attending or enrolled in secondary or for-credit postsecondary school at  eligibility determination and  C. At least one of the following apply  1. School Dropout; or  2. Youth who (a) received HS Diploma/equivalent  and (b) **is low-income** and (c) is Deficient in Basic  Literacy Skills or is an English language learner; or  3. Required to attend school but has not attended  for at least the most recent complete school  year’s calendar quarter’; or  4. Homeless or Runaway: or  5. In foster care or aged out of foster care; or  6. Pregnant/Parenting; or  7. Subject to the juvenile or adult justice system; or  8. Has a disability; or  9. Requires additional assistance to complete an  educational program, or to secure and hold employment (**must also meet low-income requirements**) | Authorized to work in U.S. | If male, registered as required | Note: OSY customers can attend and/or be enrolled in a non-credit postsecondary school at eligibility determination.  OSY customers 21-24 years old are not subject to in-school educational requirements.  Low income required only if using C. 2. or C. 9. from “Age & Other” column  Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is  1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following:  TANF, SNAP, SSI, or other public assistance; or  2. Is a Foster Child; or  3. Is Homeless; or  4. Lives in a high poverty census tract. |

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| **Income-Tested**  **Fund** | **Age & Other** | **Work Status** | **Selective Service** | **Income & Other** |
| Child Care & Development Fund | Parents, including teenage parents; legal guardians of minor children | Working***, looking for work,*** or attending school at least 25 hours per week ***for single parent households or a combined total of 50 hours per week for dual-parent households*** | NA | Family income is ***lower than*** 85% of state median income (SMI) at initial eligibility and does not exceed 85% SMI for sustaining eligibility. |
| Child Care Local Match Fund | Parents, including teenage parents; legal guardians of minor children | Working, ***looking for work,*** or attending school at least 25 hours per week ***for single parent households or a combined total of 50 hours per week for dual-parent households*** at a designated local match participating site | NA | Family income is ***lower than*** 85% of state median income (SMI) at initial eligibility and does not exceed 85% SMI for sustaining eligibility. |

Financial Aid Income Guidelines

WIOA Adult

Effective: ***April 19, 2023***

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| Family Size – Number of  Persons in the Family | Annualized Income –  Low Income | Annualized Income –  Self-Sufficiency |
| One | ***$14,580*** | ***$29,160*** |
| Two | ***$19,720*** | ***$39,440*** |
| Three | ***$24,860*** | ***$49,720*** |
| Four | ***$30,000*** | ***$60,000*** |
| Five | ***$35,140*** | ***$70,280*** |
| Six | ***$40,280*** | ***$80,560*** |
| Seven | $45,558 | $91,116 |
| Eight | $51,327 | $102,654 |
| For each additional family member add this amount | $5,768 | ***$10,280*** |

***Note: When funds are limited, Workforce Solutions staff must use the low-income wages to determine eligibility for WIOA Adult funding.***

Financial Aid Income Guidelines

WIOA Youth

Effective: ***April 19, 2023***

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| --- | --- |
| Family Size – Number of  Persons in the Family | Annualized  Income |
| One | ***$14,580*** |
| Two | ***$19,720*** |
| Three | ***$24,860*** |
| Four | ***$30,000*** |
| Five | ***$35,140*** |
| Six | ***$40,280*** |
| Seven | $45,558 |
| Eight | $51,327 |
| For each additional family member add this amount | $5,768 |

Child Care & Development Fund and Local Match

Effective from October 1, 2022 through September 30, 2023

|  |  |
| --- | --- |
| Family Size –  Number of Persons in the Family | Initial and Sustaining Eligibility Monthly Income  85% SMI |
| Two | $4,276 |
| Three | $5,283 |
| Four | $6,289 |
| Five | $7,295 |
| Six | $8,301 |
| Seven | $8,490 |
| Eight | $8,679 |
| Nine | $8,867 |
| Ten\* | $9,056 |
| Eleven\* | $9,245 |
| Twelve\* | $9,433 |
| Thirteen\* | $9,622 |
| Fourteen\* | $9,811 |
| Fifteen\* | $9,999 |

Guidance for Applying Income Guidelines for Child Care

Financial Aid

We use TWIST to record and process applications for financial aid for child care.

1. Effective February 2, 2022, Workforce Solutions will use the 85% State Median Income (SMI) for both Initial Eligibility and Sustaining Eligibility for customers applying for the general Income Eligible/At Risk and Local Match financial aid.
2. Customers initially applying must meet the 85% SMI Initial Eligibility income requirement to receive financial assistance for child care. At recertification, a customer’s income cannot exceed the 85% SMI sustaining income limits to continue receiving financial assistance for child care.
3. Income eligibility limits are set in TWIST. TWIST will store the 85% SMI Initial Eligibility income requirement. Customers will be determined eligible initially with this income requirement.