GULF COAST Workforce Board

1ST STIPEND VERIFICATION

Mentor: _____

Initial Here	Activity	Completed Date
	Completion of all required onboarding and orientation activities and submission of all required Phase 1 documentation	
	Participation in cohort preparation sessions	
	Active oversight and coordination of the externship experience	
	Provision of ongoing support to educators throughout the externship period. For clarity, "documentation" may include (as applicable to the Phase): completion certificates and attendance records for required onboarding/orientation, mentor activity logs, educator support/check-in records, lesson plan review and feedback forms, classroom implementation verification forms, surveys, and final monitoring/evaluation reports, in each case in the form and manner requested by GCWB.	

My signature below certifies that I have completed all requirements for the Gulf Coast Workforce Board Texas Teacher Externship Program 2026 to receive a stipend in the amount of $1000.

Mentor Signature: _____ Date: _____

GCWB Staff Signature: _____ Date: _____