



GULF COAST WORKFORCE BOARD

AGENDA

**Tuesday, February 3, 2026, at 10:00 a.m.
2nd Floor, A/B/C, 3555 Timmons Lane
Houston, Texas 77027**

This meeting will be in person only and open to the public.

1. **Call to Order (Board Chair Mark Guthrie)**
2. **Roll Call (Desmond Taylor)**
3. **Adopt Agenda (Board Chair Mark Guthrie)**
4. **Public Comment (Board Chair Mark Guthrie)**
5. **Review of the December 9, 2025, Meeting Minutes (Board Chair Mark Guthrie)**
6. **Declare Conflicts of Interest (Board Chair Mark Guthrie)**
7. **Reports:**
 - a. Board Chair's Remarks: (Board Chair Mark Guthrie),
 - b. Executive Director's Report: (Juliet Stipeche),
 - c. Audit and Monitoring Committee Report: (Committee Chair Guy Robert Jackson),
 - d. Employer Engagement Committee Report: (Committee Chair Alan Heskamp).
 - e. Government Relations Committee Report: (Committee Chair Guy Robert Jackson), and
 - f. Education Committee Report: (Committee Chair Dr. Bobbie Henderson).
 - g. Communications Committee Report: (Committee Chair Doug Karr).

8. Action Items:

- a. Career Services Committee Report: Briefing of the Career Services Committee meeting from Chair Adrian Ozuna including discussion and possible action regarding the following:
 - i. Adoption of the Career Services Committee Charter.
- b. Budget Committee Report: Briefing of the Budget Committee meeting from Chair Carl Bowles including discussion and possible action regarding the following:
 - i. Approve the revised 2026 Gulf Coast Workforce Board Budget.
- c. Procurement Committee Report: Briefing of the Procurement Committee from Chair Dr. Bobbie Henderson including discussion and possible action regarding the following:
 - i. Approve contract amendment with United Way of Greater Houston to increase funding by \$200,868, for a revised total contract amount not to exceed \$2,700,868.

9. Presentations and Information:

- a. Performance and Production: Report on the system's performance and production (Philip Garcia),
- b. Expenditures: Report on the Board's budget and expenditures (Brandi Brown), and
- c. A Look at the Economy: Update on the Labor Market (Parker Harvey and Mohammad Ahmadizadeh).

10. Other Business

11. Adjourn

If you wish to make a public comment you may appear in person or do so by providing your comments in writing no later than 5:00 pm on **Monday, February 2, 2026**, to Dr. Maria Franco Cortes at maria.cortes@wrksolutions.net.

Meeting materials are available on our website at www.wrksolutions.com/about-us/meetings.

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